

CASAA's Grantwriting 501 Seminar
 Cycle beginning January, 2009: Thursdays 4:00 to 5:00 pm at CASAA
 2650 Yale Blvd. SE Suite 110

Welcome to CASAA's grantwriting seminar, offered as a service to UNM colleagues who want to strengthen their skills in preparing grant applications. The seminar is team-taught by highly experienced CASAA grantwriters, investigators and administrators. Here is the schedule for this cycle:

Date	Instructor	What you will learn
January 22	Dr. Scott Tonigan	How to identify grant mechanisms (different types of grants that are available); PAs and RFAs/RFPs; how grants are reviewed at NIH.
January 29	Marita Brooks	How to project, prepare, and justify your grant budget; the PHS 398 budget structure; tips on filing electronically.
February 5	Dr. Gill Woodall	How to write the Background and Significance section of a grant proposal, laying the groundwork for your specific project.
February 12	Dr. Gill Woodall	How to write the Preliminary Studies section that describes you own (or group's) work leading up to the proposed project, and your 3-page Biographical Summary.
February 19	Dr. Scott Tonigan	How to prepare two crucial first-impression aspects of any proposal: the Biosketch, Abstract and Specific Aims. Come prepared to describe (verbally the project you wish to propose).
February 26	Dr. Michael Bogenschutz	Drafting the main body of your proposal – the Research Report, including study design, methodology and power analysis.
March 5	Barbara McCrady	Does your study involve interventions(s)? How to specify, train, monitor and ensure fidelity of delivery of study interventions.
March 12	Roberta Chavez	Most research projects involve measurement; how to choose and justify your measures, specify key variables to be derived, and ensure fidelity of data collection.
March 19	Matt O'Nuska	How to set up your data set, manage data and ensure data fidelity specifying your data analytic plan.
April 2	Dr. Scott Tonigan	Guiding your research proposal through the UNM IRB or HRRC clearance process, and conflict of interest review; federal Certificate of Confidentiality procedures.

If you plan to submit your proposal through CASAA, you can access additional support services to help you with preparation of your application, budget and form pages. For information, contact Dr. Barbara McCrady Director of CASAA: bmccrady@unm.edu